

Please fill in the following information and return this sheet with the water sample. Sampling instructions are on the back of this sheet. **Note: All samples must be paid for when dropped off for analysis. Call for pricing.**

Sampling Location Info:

Sample Drop-off Hours:
M–Th: 8:00am – 4:30pm
Fri: 8:00am – 1:00pm

Name: _____
Street: _____
City/State/Zip: _____ () Same as Mailing (if not, fill in mailing info below)
Date Sampled: ___/___/___ **Time Sampled:** ___:___ ___
Name of Sampler: _____ **Phone #:** _____

Sample Location: **Type:**
 () Kitchen Tap () Raw () Treated: _____
 () Outside Tap/Hydrant () Raw () Treated: _____
 () Other _____ () Raw () Treated: _____

Please read the directions on the back of this sheet before collecting your water sample!

Analysis Requested:	Bottles Needed
Packages:	
() Safe for drinking: Coliform Bacteria (includes E. coli), Nitrates, and Arsenic	1-Sterile, 1-100mL, 1-250mL
() New Baby: Coliform Bacteria (includes E. coli), Nitrates, Manganese, Lead and Arsenic	1-Sterile, 1-100mL, 2-250mL
() Softener Suite: Hardness, Iron, Tannins, pH, Manganese and Total Dissolved Solids	1-250mL
() Real Estate Conventional Loan: Coliform Bacteria (includes E. coli) and Nitrates	1-Sterile, 1-100mL
() Real Estate FHA/VA: Coliform Bacteria, E. coli, Nitrates, Nitrites, Nitrate+Nitrite, and Lead	1-Sterile, 1-100mL, 1-250mL
() Foster Care/Daycare: Coliform Bacteria (includes E. coli) and Nitrates	1-Sterile, 1-100mL
() New Well: Coliform Bacteria, Nitrates, and Arsenic Unique Well #:	1-Sterile, 1-100mL, 1-250mL
Individually:	
() Coliform Bacteria () E. coli	1-Sterile
() Nitrates () Nitrites () Nitrate+Nitrite	1-100mL
() Arsenic, Total () Arsenic 3 () Arsenic 5	1-250mL
() Lead	1-250mL
() Fluoride	1-100mL
() pH () Iron () Hardness () Tannins () TDS () Manganese	1-100mL or 1-250mL
() Iron Bacteria	1-Sterile (bottle or bag)

Report to Info:

() Go **GREEN**, have results emailed to: _____

() Mailing Address: _____

(If different from above) A mailing address is needed even if the report is emailed. We may need to mail you a retest kit.

Water samples must be received within 24 hours, in our containers, and kept on ice. Failure to meet these requirements WILL result in a comment on the final report. Chlorinated samples will be rejected.

Rev #: 09-26-18 SA Page ___ of ___	OFFICE USE ONLY	MN Lab #027-035-135 EPA Lab Code MN00098
CODE # _____	DATE & TIME RECEIVED _____/_____/_____	TEMP ON ARRIVAL _____ C Therm ID#: _____ INI.: _____
PRE-PAID BY _____	AMOUNT PD _____	CK# _____
RECEIVING COMMENTS		SAMPLE ACCEPTANCE
____ OVER TEMP - On ice: YES or NO - Received same day: YES or NO		CHL.= _____ Strip ID#: _____ Batch # _____
____ PAST HOLDING TIME NOT RECEIVED IN AWRL CONTAINER INITIALS _____		Pb/As Preserved upon receipt _____

Drinking Water Sampling Instructions

Please follow the sampling instructions carefully. **Make sure you have the proper bottles;** most tests require a specific size bottle indicated below. **Bottle sizes are indicated on the bottle label in the upper right-hand corner.**

Step 1: **Lead sampling instructions. If not sampling for lead, skip to Step 2!**

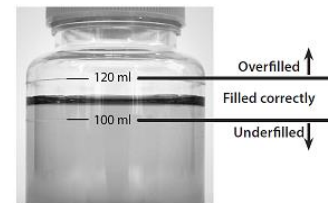
Use 250 mL bottle for lead testing. Sample should be taken from *primary drinking tap*.

Please allow water to remain in pipes for at least 8, but no more than 24 hours before collecting sample. It is important not to run any water during this time frame. After 8 hours, completely fill container with cold water. Be sure to fill the bottle provided with the water that has been sitting in tap. Continue onto next step.

Step 2: **Coliform Bacteria/E.coli sampling instructions. If not sampling for coliform or E. coli, skip to Step 3!**

For total coliform bacteria and/or E. coli testing use the *STERILE BOTTLE*. We recommend sampling from the *primary drinking water tap*. There is a white powder in the bottle for de-chlorinating, **do not** rinse out. If sampling for nitrates remember to fill the 100-mL bottle as well.

Remove the aerator from the end of the faucet; make sure all the rubber seals are also removed. Pour isopropyl alcohol onto a paper towel and clean the inside of the faucet. Allow the water to run 5-10 minutes on cold. Fill the bottle by removing the seal. Do not touch the inside of the bottle or cap. If you put the cap down, please make sure to place it with threads up. Fill the bottle over the 100-mL line but below the 120 mL line, see picture. Immediately cap the bottle when done. Continue onto next step.



Step 3: **Nitrate, Fluoride, Nitrite and/or Nitrate + Nitrite sampling instructions. If not sampling for any of the previous listed tests, skip to Step 4! Make sure and deliver samples requiring nitrate, nitrite, or nitrate+nitrite to the laboratory ON ICE! Failure to do so will result in a comment on your report.**

Use 100 mL bottle for both nitrate and/or fluoride, nitrite, nitrate+nitrite testing. *Water can be taken from any tap.*

Run your cold water for 5-10 minutes. Completely fill the sample bottle provided. For nitrates, nitrites, and nitrate+nitrite samples **MUST BE RECEIVED ON ICE!** Continue onto next step.

Step 4: **Arsenic sampling instructions. If not sampling for arsenic, skip to Step 5!**

Use 250 mL bottle for arsenic testing. Water sampled should be *raw water (usually from an outside tap)*. The water should not run through a softener, water heater or any type of filter.

Turn cold water on and allow to run for 5-10 minutes. Completely fill the sample bottle provided. Continue onto next step.

Step 5: **Iron, Hardness, pH, Total Dissolved Solids, Tannins, and/or Manganese sampling instructions.**

Use 1 100-mL or 1 250-mL bottle for all tests. *If you want to check if your softener is working, take sample after softener. Otherwise take the sample before the softener. To test the water before and after the softener, fill 2 250-mL bottles.*

Run your cold water for 5-10 minutes. Completely fill the sample bottle provided.

**If you have any questions, please feel free to call us at 218-829-7974 anytime.
Thank you for your business!**