

Laboratory Assistant/Courier

About Us

Located in Brainerd Minnesota we are a small, privately owned, accredited water testing laboratory providing analysis, onsite sampling, and consulting services to clients across the state of Minnesota. We provide in-house laboratory testing for drinking water, wastewater, surface water, and groundwater. Our mission is to help preserve our state's water resources and human health by providing the highest quality results with excellent customer service. As a commercial laboratory, our clients' needs are our top priority. We are committed to providing the highest quality results to each of our customers as efficiently as possible. If you care about the health of our water resources and are looking for an entry-level position in environmental science, A.W. Research Labs is the place for you!

Position Description

As a Laboratory Assistant you will work independently and with our Laboratory Technicians to organize, clean, and prepare the laboratory for testing. This will involve cleaning glassware, preparing sample bottles and kits, general cleaning, and anything else that needs to be done. You will also conduct some of our unaccredited laboratory testing. You can expect a wide variety of work each day and a fun, team-oriented work environment.

As a Courier you will drive a company vehicle approximately 15-20 hours per week to pick up samples from our clients throughout Central Minnesota. Our courier routes have set schedules with some additional stops added as needed. You will also collect water samples from private wells as part of your routes.

Your workload will vary somewhat with the season, but you can expect to work a full 40-hour week year-round with some possible overtime hours in the summer months.

Job Duties

- Drives company vehicle to pick up water samples along specified routes.
- Collects water samples from private wells using approved sampling procedures.
- Completes assigned unaccredited testing according to specified procedures.
- Keeps all glassware washed and/or acid-washed according to specifications.
- Labels sample collection bottles with pre-printed labels.
- Assembles drinking water kits for residential and commercial testing.

- Provides general laboratory clean-up such as removing garbage, recycling, shredding documents, cleaning equipment, and filing paperwork as needed.
- Completes other duties as assigned.

About You

- You are self-motivated and comfortable working independently and with others.
- You bring a high level of integrity and ethical standard to your work.
- You have a high attention to detail and enjoy tasks that involve repetition and accuracy.
- You are looking for a family atmosphere and friendly work environment to begin your career in environmental science.

Requirements

- High school diploma or equivalent.
- Must be able to lift 50 pounds.
- Must be able to stand for extended periods of time and will use both hands to perform required functions of the job.
- Must have a clean driving record.
- Must pass background check and drug test upon hire.

Salary and Benefits

This is a full-time hourly position with a starting wage of \$13.00 per hour. Hourly rate is negotiable based on experience. You can expect annual raises and year-end bonuses based on job performance. Other benefits include earned Paid Time Off, Paid Holidays, Long-term Disability coverage, Simple IRA retirement plan. We are a family-first workplace that strives to accommodate our employees' and their families' needs whenever possible when it comes to taking time off.

To Apply

- Submit a formal cover letter and resume by email to Sara Ahlers, Laboratory Director at sara@awlab.com
- For further questions about the position please email sara@awlab.com or call 218-829-7974.
- Applications must be received by Tuesday, August 31st. We hope to have someone in the position by early September.